

POSITION DESCRIPTION

TITLE:	English Language Learner (ELL) Teacher	SUPERVISOR:	Building Principal
DEPARTMENT:	Elementary and Secondary Schools	CLASSIFICATION:	Certified

I. Accountability Objectives:

ELL teachers are the language experts in the buildings where he/she serves. Teachers are expected to evaluate, instruct, and improve English proficiency as well as serve as resource to the school for English language concerns.

II. Position Characteristics:

Salary: To Be Determined

Length of Contract: 188 Days

III. Position Relationships:

Reports to: Building Principal

Coordinates with: Building administration; District staff; ELL Coordinator, ELL aides, students, parents

IV. Position Qualifications:

A. Required experience and training:

Bachelor's Degree in Education from an accredited university.

B. Preferred requirement of the position:

Elementary or Secondary Educator's License and a DPI Educators License 1395
– English as a Second Language.

V. Position Responsibilities:

- A. Serve as a resource to classroom teachers to help ELL students achieve academically in the classroom.
- B. Use language teaching strategies to increase English proficiency for students who speak a language other than English at home.
- C. Advocate for the needs of the ELL students.
- D. Evaluate the language needs of students whose families speak a language other than English at home and recommend appropriate language support.
- E. Administer a language screener to students for whom a language barrier is impeding their academic success.
- F. Maintain accurate ELL cumulative files.
- G. Participate in ongoing professional development including ELL staff meetings.
- H. Administer the ACCESS for ELLs assessment.
- I. Communicate language needs and progress of the ELLs with classroom teachers, administrators and families.
- J. Create a schedule that best meets the needs of the language students.
- K. Connect ELL families with school events.
- L. Create individual language goals for students who benefit from language support.
- M. All other duties as assigned.